

## Appendix IX

## Registrars

Services that we charge for (1)	2016/17 Charge (2) £	2017/18 Charge (3) £	Proposed 2018/19 Charge (4) £	Change (5) %
<b>Births, Marriages &amp; Deaths - Statutory fees cannot be changed</b>				
Statutory marriage & civil partnership services held in the register office	£50.00	£ 50.00	£ 50.00	0.0%
Designation of a private premises as an approved premise - Renewal. Council and council linked premises charged advertising cost only (currently £0)	£ 200.00	£ 205.00	£ 210.00	2.4%
Designation of a private premises as an approved premise. Council and council linked premises charged advertising cost only (currently £0) - First application	£ -	£ 50.00	£ 51.00	2.0%
Civil Partnership Conversion appointment	£ 45.00	£ 45.00	£ 45.00	0.0%
Civil Partnership Conversion initial appointment - if having a ceremony	£ 27.00	£ 27.00	£ 27.00	0.0%
Notices for marriage & civil partnership	£ 35.00	£ 35.00	£ 35.00	0.0%
Notice immigration referral	£ 12.00	£ 12.00	£ 12.00	0.0%
Birth, death, marriage & civil partnership certificates	£ 10.00	£ 10.00	£ 10.00	0.0%
Birth, death and marriage certificates at time of registration	£ 4.00	£ 4.00	£ 4.00	0.0%
Attending religious buildings for marriage and civil partnership ceremonies (CHURCH)	£ 90.00	£ 90.00	£ 90.00	0.0%
SR Consideration of a divorce obtained outside UK			£ 50.00	0.0%
RG Consideration of a divorce obtained outside UK			£ 75.00	0.0%
Forename added within 12 months of birth registration			£ 40.00	0.0%
Consideration by Registrar of a correction application			£ 75.00	0.0%
Consideration by the RG of a correction application			£ 90.00	0.0%
<b>Religious building certification inc religious venues for civil partnerships</b>				
- worship	£ 28.00	£ 28.00	£ 28.00	0.0%
- marriage	£ 120.00	£ 120.00	£ 120.00	0.0%
Public search of records	£ 18.00	£ 18.00	£ 18.00	0.0%
<b>Marriage, civil partnership or civil partnership to marriage conversion ceremonies held in the Civic Suite and Earlham Room at Meehan House Ceremony Room</b>				
Monday, Tuesday, Wednesday, Thursday	£ 120.00	£ 125.00	£ 130.00	4.0%
Friday	£ 160.00	£ 165.00	£ 180.00	9.1%
Monday to Friday from 6pm to 8pm	£ 460.00	£ 470.00	£ 480.00	2.1%
Monday to Friday from 8pm to 11pm	£ 660.00	£ 700.00	£ 717.00	2.4%
Saturday AM	£ 240.00	£ 250.00	£ 255.00	2.0%
Sunday up until 6pm	£ 660.00	£ 700.00	£ 717.00	2.4%
Saturday and Sunday from 6pm to 11pm	£ 900.00	£ 915.00	£ 940.00	2.7%
Bank Holidays	£ 1,100.00	£ 1,200.00	£ 1,230.00	2.5%
Weddings between 11pm and 6am - Any day at the Civic Centre - Any room	£ 3,000.00	£ 3,050.00	£ 1,230.00	-59.7%
<b>Council Chamber</b>				
Council Chamber Monday to Friday up until 6pm	£ 240.00	£ 250.00	£ 255.00	2.0%
Council Chamber Monday to Saturday from 6pm to 11pm	£ 850.00	£ 900.00	£ 920.00	2.2%
Council Chamber (Saturdays) AM	£ 400.00	£ 450.00	£ 460.00	2.2%
Council Chamber (Saturdays) PM 1pm to 6pm	£ 400.00	£ 450.00	£ 460.00	2.2%
Council Chamber (Sundays and Bank Holidays up until 6pm)	£ 850.00	£ 900.00	£ 920.00	2.2%
Council Chamber (Sundays and Bank Holidays from 6pm to 11pm)	£ 2,000.00	£ 2,100.00	£ 1,230.00	-41.4%
<b>Marriage, civil partnership or civil partnership to marriage conversion ceremonies held in Committee Rooms and Meehan House Woodside and Westbury rooms.</b>				
Woodside Room or Westbury Room Monday to Friday (Until 6pm)			£ 200.00	0%
Woodside Room or Westbury Room Saturday (Until 6pm)			£ 300.00	0%

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Woodside Room or Westbury Room Sunday (Until 6pm)			£ 400.00	0%
Woodside Room or Westbury Room (6pm to 10pm)			£ 550.00	0%
Woodside Room or Westbury Room Bank Holiday (Until 6pm)			£ 650.00	0%
Woodside Room or Westbury Room basic Room hire per hour (minimum 2 hour hire)			£ 50.00	
Woodside Room or Westbury Room basic Room hire per hour (minimum 2 hour hire)			£ 50.00	0%
Ceremony Changing Room hire (1 hour)			£ 20.00	0%
Committee Rooms Monday to Friday	£ 120.00	£ 125.00	£ 130.00	4.0%
Committee Rooms Saturday	£ 160.00	£ 165.00	£ 170.00	3.0%
Committee Rooms 1+2 combined and Canteen (Monday to Friday)	£ 240.00	£ 250.00	£ 255.00	2.0%
<b>Marriage, civil partnership or civil partnership to marriage conversion ceremonies held at approved premises, for example Alexandra Palace, Bruce</b>				
Monday to Saturday - before 6pm	£ 500.00	£ 510.00	£ 520.00	2.0%
Sunday - before 6pm	£ 550.00	£ 560.00	£ 575.00	2.7%
Bank Holidays - before 6pm - Bank Holidays	£ 900.00	£ 700.00	£ 720.00	2.9%
Easter Sunday, Good Friday and Easter Monday, Christmas Day, Boxing Day, New Years Day and national events causing a bank holiday to be called before 6pm	£ 1,000.00	£ 1,025.00	£ 1,050.00	2.4%
Weekday - 6pm to 11pm	£ 1,000.00	£ 1,025.00	£ 1,050.00	2.4%
Saturday - 6pm to 11pm	£ 1,000.00	£ 1,025.00	£ 1,050.00	2.4%
Sunday - 6pm to 11pm	£ 1,100.00	£ 1,125.00	£ 1,155.00	2.7%
Bank Holidays - 6pm to 11pm	£ 1,500.00	£ 1,525.00	£ 1,560.00	2.3%
Any day - 11pm to 8am any day	£ 3,000.00	£ 3,050.00	£ 3,125.00	2.5%
Easter Sunday and Monday, Christmas Day, Boxing Day, New Years Day and national events causing a bank holiday to be called - between 6pm and 11pm	£ 1,500.00	£ 1,525.00	£ 1,560.00	2.3%
<b>Additional Fees - non Statutory</b>				
Notices given outside Monday to Friday 8.30am to 6pm	£ 15.00	£ 16.00	£ 16.00	0.0%
Issue of Birth, Marriage or Death certificate on day of request (admin fee)	£ 15.00	£ 16.00	£ 16.00	0.0%
One hour service handwritten certificate (admin fee)	£ 30.00	£ 31.00	£ 31.00	0.0%
One hour service printed certificate	£ 20.00	£ 21.00	£ 21.00	0.0%
Ceremonies late attendance fee - if more than 20 minutes late from agreed arrival time	£ 75.00	£ 77.00	£ 80.00	3.9%
Silver Ceremony Enhancement for Civic Suite weddings	£ 10.00	£ 11.00	£ 11.00	0.0%

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Ceremony planning meeting in office (non outside weddings)	£ 30.00	£ 31.00	£ 32.00	3.2%
Ceremony planning fee away from the Civic Centre (per hour)	£ 210.00	£ 215.00	£ 220.00	2.3%
Booking fee	£ 120.00	£ 125.00	£ 130.00	4.0%
Postage fee	£ 1.00	£ 1.00	£ 1.00	0.0%
Postage fee recorded or overseas	£ 6.00	£ 6.00	£ 6.00	0.0%
Issuing of a letter on request	£ 25.00	£ 26.00	£ 26.00	0.0%
<b>Renewal of marriage vows / naming / commitment ceremonies in Civic Suite Ceremony Room</b>				
Monday to Friday (inclusive of VAT)	£ 230.00	£ 250.00	£ 255.00	2.0%
Saturdays (inclusive of VAT)	£ 300.00	£ 305.00	£ 310.00	1.6%
Sundays (inclusive of VAT)	£ 480.00	£ 700.00	£ 720.00	2.9%
Monday to Friday from 6pm to 11pm	£ 480.00	£ 500.00	£ 510.00	2.0%
Bank Holidays and between 6pm and 11pm at weekends	£ 660.00	£ 700.00	£ 720.00	2.9%
<b>Renewal of marriage vows / naming / commitment ceremonies away from the Civic Centre</b>				
Monday to Saturday (inclusive of VAT)	£ 560.00	£ 570.00	£ 585.00	2.6%
Sundays (inclusive of VAT)	£ 610.00	£ 620.00	£ 635.00	2.4%
Bank Holidays (inclusive of VAT)	£ 960.00	£ 1,000.00	£ 1,025.00	2.5%
Easter Sunday, Good Friday and Easter Monday, Christmas Day, Boxing Day, New Years Day and national events causing a bank holiday to be called	£ 1,560.00	£ 1,600.00	£ 1,640.00	2.5%
<b>Nationality checking service:</b>				
Single Applicant	£ 55.00	£ 56.00	£ 60.00	7.1%
Child	£ 40.00	£ 46.00	£ 50.00	8.7%
Follow up visit	£ 30.00	£ 31.00	£ 32.00	3.2%
Adult NCS with passport checking service - per person	£ 55.00	£ 66.00	£ 70.00	6.1%
<b>Citizenship Ceremonies</b>				
Private Citizenship Ceremony Monday to Thursday. Ceremonies at approved premises charged at wedding fees plus VAT	£ 145.00	£ 148.00	£ 100.00	-32.4%
Private Citizenship Ceremony Friday	£ 190.00	£ 195.00	£ 200.00	2.6%
Private Citizenship Ceremony Saturday	£ 290.00	£ 295.00	£ 300.00	1.7%
Statutory fee per Citizenship Ceremony attendee	£ 80.00	£ 80.00	£ 80.00	0.0%
Average		Average		<b>0.1%</b>